Festival of Learning 2018 Proposal Evaluation Rubric

Proposal number:

Session Type:

Using the scale below, please select your level of **agreement** with the following statements about the proposed session.

EVALUATION CRITERIA	Strongly Disagree 1	Disagree 2	Neither Agree nor Disagree 3	Agree 4	Strongly Agree 5
1) The session is relevant to the overall theme of the conference.	☐	☐	☐	☐	☐
2) The description clearly defines the session's purpose.	☐	☐	☐	☐	☐
3) The session addresses one of the 3 streams (Educational Technology, Open Education, Teaching and Learning).	☐	☐	☐	☐	☐
4) The session is informed by the relevant practice, theory, and/or research in the area.	☐	☐	☐	☐	☐
5) The session topic will be of interest to conference attendees from a variety of perspectives (e.g., diverse disciplinary backgrounds, diverse roles).	☐	☐	☐	☐	☐

TOTAL SCORE (out of 25)	

6) Is the proposal well written?

7) What are the strengths of the proposed session?

8) What improvements could be made to the proposed session? (If you provided ratings of **3 or below** on statements 1-5 above, please include concrete suggestions for improving these aspects of the proposed session).

9) Please provide any other comments you have about the proposed session.

10) Your **Overall Recommendation** (please select one of the options below as per the following guidelines):

☐ **Accept with minor (or no) revisions** – includes only typographical errors, incomplete references etc.

☐ **Encourage major revisions** - proposal lacks one or more of: relevance to conference pre-conference theme; clear learning outcomes; appropriate theory, practice or research; sufficient interest to a diverse audience; sufficient level of interactivity etc.

☐ **Do not accept** - proposal does not meet evaluation criteria, does not demonstrate sufficient understanding of the issues or is not suitable for the Festival of Learning conference format, mission or audience.