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| *Use this template to complete your application if you are applying to create a complete open textbook. Feel free to expand sections and include additional information as needed.* |
| **1. LEAD INSTITUTION/DEPARTMENT/INDIVIDUAL**     **Lead Contact**Name:      Title:      Telephone:      Email:       |
| **2. PROJECT DESCRIPTION:** Describe your project and how you will use this OER Grant. Include the type of OER and, if applicable, topic area, as well as purpose, outcomes, and deliverables.      Existing OER to be used in the creation of the resource:      Permissions for existing OER (licence, e.g., CC BY or public domain):      |
| 3. **IMPACT:** Describe features of your resource that impact student learning, such as accessibility and Universal Design for Learning, Indigenous perspectives and pedagogies, and inclusive practices that address diversity, equity, and inclusion. |
| **3. COLLABORATORS:** Name the institutional (both internal and external) collaborators who will be involved in this OER Grant project.

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| **Collaborator name** | **Institution** | **Institutional contribution:****financial or in-kind** | **Other notes** |
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 Additional information:       |
| **4. PROPOSED PROJECT TIMELINE:** Describe in detail the schedule and steps that will be taken to complete this project. Include a completion date. Please note that all projects must be completed before the end of February 2021.  |
| **5. FUNDING:** Include a project budget that itemizes how funding will be allocated. |
| **Funding Request**: $ |       |  |
| **Rationale for Request**:  |
| **Funding Breakdown by Activity**: In the table below, identify how funding will be used. Break down the development into activities — such as instructional design, faculty release time, and media development — and show how much funding you are allocating to each. |
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| **Development activity** | **Funds allocated to activity** |
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**6. BACKGROUND INFORMATION:** Please include a CV or resume that highlights your experience relevant to this project (e.g., courses taught, articulation, health practice, curriculum development, writing).      |