

## Textbook Inventory Guidelines

When completing your textbook inventory, please consider the following:

1. **Was the textbook you're using inherited from a previous instructor?** If so, have you considered an alternative that may be more appropriate?
2. **Is the author credentialed** and well respected within their field?
3. **Does the current textbook offer a different perspective** from your own? If not, consider one that does.
4. **Is the current textbook at an appropriate reading level?** Many books for the post-secondary market are written at reading levels of grade 15 or 16 (or higher). Contact the [Teaching & Learning Institute](#) to learn how to find a textbook's reading level.
5. **Does the current edition include recent data** or examples, or references to updated legislation or technology?
6. **Are you using enough of this textbook to justify its purchase?** (i.e., If you are using one or two chapters of a 15-chapter book, you may want to consider other learning materials.)
7. If you are teaching a course that relies on references to Canadian laws, research, geography, banking, health care systems, or culture, **are you using a Canadian publication?** If not, is one available?
8. **Do you actually need a textbook?** Often, alternative resources are a great substitute for a textbook (especially interactive resources and ones that engage the senses).
9. Is there an open-source book available? There are currently **over 300 [open textbooks available through BCCampus.ca](#)**.
10. There are some books available only in e-book format, so **now is a great time to consider an e-book**.
11. If you are using a book that is not available as an e-book (rare these days), **is there an alternative available in e-book format?**
12. **Your bookstore may have preferential pricing agreements** in place with commercial publishers. Choosing an appropriate title in their inventory may provide savings for students.

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