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| *Use this template to complete your application. Feel free to expand sections and include additional information as needed.* |
| **1. LEAD INSTITUTION/DEPARTMENT/INDIVIDUAL**     **Lead Contact**Name:      Title:      Telephone:      Email:       |
| **2. PROJECT INTEREST:** Describe your interest in applying for this project and any relevant experience.        |
| **3. COLLABORATORS:** Name the institutional (both internal and external) collaborators who will be involved in this alignment project (if any\*).

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| Collaborator name | Institution | Institutional contribution:financial or in-kind | Other notes |
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\*Collaborators are not required. Individual applicants may omit this section.  |
| **4. PROPOSED PROJECT TIMELINE:** We anticipate this project will take one month to complete. Please draft a schedule and the steps that will be taken to complete this project. Include an estimated completion date. |
| **5. BACKGROUND INFORMATION:** Please attach a CV or resume that highlights your experience relevant to this project (e.g., courses taught, articulation, professional practice). |

Please send completed application form and CV or resume to opentext@bccampus.ca.