## Deliverables by Delivery Method

The Professional Learning Opportunities for Early Childhood Education Professionals Calls for Proposals will accept proposals for learning in three delivery modes: Online (both synchronous and Asynchronous), Hybrid and Face to Face. When you submit your proposal, please select the delivery modes that apply and look below for deliverables. All online learning and online resources must meet [WACG 21 AA accessibility standards.](https://www.w3.org/TR/WCAG21/)

Payment will be tied to deliverables based on the service contract: 50% upon signing, 30% mid-point and 20% upon completion.

**All learning packages must include**

* A clear statement of learning outcomes or competencies
* A description of target audience

**Asynchronous Online Learning**

**IF** you are proposing to design & develop an online learning module or modules **THEN** the following deliverables apply:

* One or more SCORM 1.2 or 2004 compliant eLearning module (s) which meet the learning outcomes and the needs of the target audience. Specifications include:
	+ 30-40 screens
	+ Interactivity
	+ Embedded, captioned videos
	+ Mobile friendly
	+ Low bandwidth friendly
	+ Assessment
	+ Diverse characters
	+ Text to speech friendly
* Midpoint: Clear statement of learning outcomes, description of target audience, story board and prototype.
* Completion: Fully produced and tested online module

**Synchronous Online Learning**

**IF** you are proposing to design & develop synchronous (same time) learning using a web conferencing tool **THEN** the following deliverables apply:

* Facilitator guide with detailed lesson plan which meets the learning outcomes and needs of the target audience. Specifications include:
	+ Detailed lesson plan
	+ Interactive exercises
	+ Assessment Plan
	+ Electronic resources (PowerPoint slides, for example)
	+ Learner resources
* Midpoint: Clear statement of learning outcomes, description of target audience, draft lesson plan, draft assessment plan, draft electronic resources, list of suggested learner resources.
* Completion: Complete lesson plan, assessments, electronic resources and learner resources.

**Face to Face Learning**

**IF** you are proposing to design & develop face to face learning **THEN** the following deliverables apply:

* Facilitator guide with detailed lesson plan which meets the learning outcomes and needs of the target audience. Specifications include:
	+ Interactive exercises
	+ Assessment tools
	+ Electronic resources (PowerPoint slides, for example)
	+ List of materials needed.
* Midpoint: Clear statement of learning outcomes, description of target audience, draft lesson plan, draft assessment plan, draft electronic resources, list of suggested resources.
* Completion: Complete lesson plan, assessments, electronic resources and learner resources.

**Hybrid Learning**

**IF** you are proposing to design & develop hybrid learning (defined as a combination of online and face to face learning) **THEN** the following deliverables apply:

* A document describing the Hybrid design
* One or more Online Learning module (s) - same specifications as above.
* Facilitator guide - same specifications above.
* Midpoint: Clear statement of learning outcomes, description of target audience, guide describing hybrid design, draft lesson plan, draft assessment plan, draft electronic resources, list of suggested resources, story board and prototype for online learning module (s).
* Completion: Complete lesson plan, assessments, electronic resources and learner resources. Fully produced and tested online module.

**Online Learning: Redesign**

**IF** you are proposing a redesign from one online learning module to several online learning modules **THEN** the following deliverables apply:

* A document describing the redesign
* Two or more online learning modules (same specifications as above)
* Midpoint: Clear statement of learning outcomes, description of target audience, redesign document, story board and prototype.
* Completion: Fully produced and tested online modules

**Curriculum Redesign**

**IF** you are proposing a redesign of an existing curriculum (one or more learning modules) **THEN** the following deliverables apply:

* A document describing the redesign
* One or more online learning modules (same specifications as above)
* Facilitator guide (same specifications as above)
* Midpoint: Clear statement of learning outcomes, description of target audience, document describing the redesign, story board and prototype of online modules or other learning design.
* Completion: Fully produced and tested online module