BCcampus Research Fellows

Submission Template

# Section A: Applicant Information

1. **Name:**
2. **Email:**
3. **Institution:**
4. **Program of Study:**
5. **Please indicate if your project:** *[please highlight your selection]*

* Involves participation from B.C. institutions in Northern, rural, and remote regions of the province
* Involves collaborations between institutions, departments, and roles
* Is being conducted by someone who is an equity-deserving individual or in an under-supported role
* Has Indigenous lead researcher(s) and/or is reciprocally partnered with Indigenous peoples and Indigenous communities

# Section B: Research Proposal

1. **Project title:**
2. **Project’s area of focus:** *[please highlight your selection]*

* Learning and teaching design, strategies and practices
* Open educational practices (OEP), e.g., open assignments and activities and the impact of OEP on teaching and learning in post-secondary education
* Equity, diversity, and inclusion in B.C. post-secondary teaching and learning
* Trauma-informed practice in teaching and learning
* Inclusive educational technology
* Indigenization and decolonization in B.C. post-secondary teaching and learning
* Other: *[describe here]*

1. **Project description (Provide a brief overview of approximately 200 words):**

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1. **What is your primary research question?**

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1. **Research proposal:**

Describe your research problem, research questions, and methodology.

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1. **Improving student learning and experience:**

Describe your research project in terms of the potential impact or benefit to student learning in B.C. post-secondary education.

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1. **How are you implementing equity, diversity, and inclusion in your research design?**

Resource: [EDI in Research – A Framework by Rachael E. Sullivan, Ph.D.](https://research.ubc.ca/sites/research.ubc.ca/files/vpri/EDI%20%26%20Research%20-%20An%20overview%20-%20Handout%20.pdf)

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1. **Collaboration:**

If applicable, provide information about individuals and/or institutions you will be collaborating with in this research.

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1. **Publication:**

Are you planning to publish your research? If so, where? Would you like help with the process?

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# Section C: Budget and Timeline

1. **Budget:**

Please provide a detailed budget, including line items such as personnel, technical support, software, conference fees, and publishing fees.

Resource: Budget template (see Appendix 1 below)

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1. **Timeline and milestones:**

In point form, please outline your project timelines and milestones, indicating key project milestones such as data collection and ethics approval.

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1. **Provide additional information on your budget or timeline here as needed:**

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# Section D: Additional Information

1. **Provide any additional information in support of your application as needed:**

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# Section E: Checklist for Your Submission

1. **Reminder of things you might do in support of your research proposal/submission:**

* Discussed this proposal with my program head, department head, or dean.
* Reviewed my institution's ethics review process and timeline.
* If using technology, reviewed my institution's privacy impact assessment process and timeline.
* Saved a copy of the call for proposals and this application and named it *Full Name\_BCcampusFellows*, using the main applicant’s name.

Submission Information

Please complete this form and submit it by 11:59 p.m. PST on November 7,2023 to [LTproposals@bccampus.ca](mailto:LTproposals@bccampus.ca).

Please save your application using this naming convention, using the main applicant's full name: *Full Name\_BCcampusFellows*

Submissions will be confirmed by an email reply, and we will notify you of the results of your submission by early December 2023.

Appendix 1 – Example Budget Template

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| Example Budget Template | | | |
| Grant Amount | $6,000 |  |  |
| **Expenses (for example)** | **Budget** | **Actuals** | **Over/Under** |
| Overhead from institution |  |  |  |
| Personnel (eg. Research assistants, transcriber, IT support) |  |  |  |
| Software (eg. NVIVO) |  |  |  |
| Conference Fees |  |  |  |
| Publishing Fees |  |  |  |
| Honorarium (eg. For research participants, Elders, etc.) |  |  |  |
| Protocol and gifts |  |  |  |
| Postage (eg. to send gifts or protocol) |  |  |  |
| Supplies |  |  |  |
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| **Totals** |  |  |  |