

PDF Documents

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Accessibility Bites: PDF Documents

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HOST OF ACCESSAGOGY PODCAST

Access The Slide Deck

- ▶ Using this link
<https://tinyurl.com/mrczjwsa>



Land Acknowledgement And Positionality Statement

- ▶ Joining you from the traditional Land of Haudenosaunee and Anishinaabe peoples. Land covered by the Upper Canada Treaty and land protected by Dish With One Spoon Wampum Agreement
- ▶ Born and raised on traditional land of the Abitibiwini Aki in land covered by James Bay Northern Quebec agreement
- ▶ “our great standard of living is directly related to the resources and friendship of Indigenous people.”

Access Check

I encourage you to check, identify, and question your learning environment for any of the following and I welcome comments if there are elements that I can support to reduce barriers. Please message in the chat at any time.

- ▶ Technology
- ▶ Virtual Space
- ▶ Resources
- ▶ Pace

Agenda

- ▶ How to create more accessible PDFs from the start
 - ▶ Word
 - ▶ PowerPoint
- ▶ How to review PDFs for accessibility in Adobe
 - ▶ Accessibility Check
 - ▶ Voice over function
 - ▶ The patience of remediation

More Accessible PDFs

- ▶ More accessible pdfs come from accessible source documents
- ▶ Word documents:
 - ▶ Headings
 - ▶ Alt-texts for images
 - ▶ Descriptive links
- ▶ PowerPoint decks:
 - ▶ Textboxes
 - ▶ Text size and type
 - ▶ Colour and contrast
 - ▶ Slide content order

How to Review a PDF for Accessibility in Adobe

- ▶ Adobe Acrobat Pro
 - ▶ Need to acknowledge barriers innate to Adobe access in our institutions, cost and training barriers
- ▶ Accessibility Check
 - ▶ In Tools menu
- ▶ Read Out Loud Function
 - ▶ In View menu

So You Want to Remediate a PDF

- ▶ First take a deep breath and be patient
- ▶ Option 1:
 - ▶ In Tools Menu, Action Wizard
- ▶ Option 2:
 - ▶ Autotag document (it may not work accurately or completely)
- ▶ Option 3:
 - ▶ What I like to call reading order jenga

The Biggest Barrier to Accessible PDFs

- ▶ Based on our conversations and your experience in your institutions, what do you think is the biggest barrier to accessible pdfs?

Questions?

Thank you!

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